

# HOW TO EDIT FROM YOUR COMPUTER



## STEP 1: USE THE CANVA TEMPLATE

- Let's get started! No worries if you make a mistake, just use the  "undo" button in the top left corner of the website.
- Your cards will auto-save so you won't lose any progress.

## STEP 2: UPLOAD PHOTOS

- On the left side of the website, click the  "Uploads" tab.
- Add the photos you want to use via the purple "Upload files" button or drag and drop them onto the upload tab. (quick tip... create a photo album of the specific photos you want to use first and this process will be much faster)
- Once your photos appear in the uploads library, drag and drop them into the heart frame to replace the current image.
- Double-click the photo to adjust the size and placement. Then click the purple "Done" button or the gray empty space outside the card artwork.

## STEP 3: EDIT NAMES

- Double-click on the text box that says "NAME".
- Type the name of the person on your card.

## STEP 4: EDIT EVERY CARD

- Scroll down and repeat steps 2 & 3 to change the photo and name on all your cards.

## STEP 5: DOWNLOAD FILES & PRINT

- Download print files (jpg, pdf, png, etc) from Canva and decide how you want to print... here are some ideas:
- Print at home, mail-order online by printing on 4x6 photo paper, or find a custom tarot card printer online.



### IF YOU CHANGE YOUR MIND...

and decide you want to pay me to prepare your files for printing and use my trusted printing partner, let me know!

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